

Little Munchkins Club Risk Assessment



School: Little Munchkins Children's Club Ltd at Woodfield Primary School

Location: Playground

Activity: Children playing on playground/playing area/playing fields

What is the hazard:	What risk does this hazard pose and to who:	Risk level H L M:	Controls:	Action required:	Date to be reviewed:
Sharp objects	Pupils/ All staff members/ Parents	L	<ul style="list-style-type: none"> • Use a litter collector where possible. • Careful investigation of litter and debris to ascertain its nature before children play. • Ensure there is never any debris on the floor when children are going to play. 		
Hazardous substances	All staff members	H	<ul style="list-style-type: none"> • If needles and syringes are found, protective clothing should be worn by a member of staff to remove the items. • If contaminated with bodily fluids, it should be picked up using a suitable collection grab or impenetrable gloves. • The site manager will be informed so they can safely dispose of the items. 		
Uneven surfaces – Slips/trips	All users of the playground	L	<ul style="list-style-type: none"> • Damages to be repaired at the earliest opportunity. • Damage which cannot be repaired immediately must be reported to the designated officer so further action can be taken to ensure safety. • Damaged area that pose a significant hazard to pupils should be cordoned off from the remainder of the playground to prevent access. This must not present a collision hazard that may also result in an injury to pupils. 		

			<ul style="list-style-type: none"> • All other undesirable objects and substances must be removed before pupils are allowed access to the playground. • If ice or snow present a slip hazard a designated officer should decide where use of play area is appropriate and inform colleagues of a wet playtime or when necessary. 		
Outside gate	All users of the playground	H	<ul style="list-style-type: none"> • Every time there are children in the playground i.e. at playtime, there is always a member of staff supervising standing by the gate. • Children have been informed not to go near the gate. • They have also been told that if any outdoor play equipment goes through the gate, to inform a member of staff who will go and get it for them. 		
Doors to playground	All users of playground	L	<ul style="list-style-type: none"> • Staffs need to ensure children do not climb or sit on any of the rails and walls in the playground. 		
Equipment in playing area	All users of playing area	L	<ul style="list-style-type: none"> • It is crucial that all staff make sure children play with the tyres in the playing area and playing field appropriately and safely. • All staff must supervise whilst all children play on them. 		
Plant pots in playing area	All users of playing area	L	<ul style="list-style-type: none"> • All children are advised not to touch any of the plant pots or their plants in the playing area, and not to play near them in case of harmful plants such as nettles etc. 		
Decking in play area	All users of playing area	H	<ul style="list-style-type: none"> • All staff to ensure the decking area of the playing area is cordoned off when there is wet weather due to slippery surface. 		

Gate leading onto car park	All users of playing area	H	<ul style="list-style-type: none"> • Staff need to ensure they supervise the back gate leading onto the car park as there is an exit release button which children can easily access. 		
Quiet zone on playground	All users of playground	L	<ul style="list-style-type: none"> • No children to play any ball games in the quiet area of the playground and not to climb the benches in there. 		
Basketball court area	All users of basketball court	L	<ul style="list-style-type: none"> • All children need to be supervised by a member of staff when in the basketball court area. • All staff need to ensure only ball games can be played within this area. • There is a gate leading onto the playing fields next to the basketball court area, so staff need to ensure it is locked or closed. • This gate needs to be checked before any children are allowed to go onto the basketball court area. 		

This policy was adopted by: Little Munchkins	Date:
To be reviewed:	Signed: